



Capital Region Community Foundation



THE RICHARD AND LORAYNE OTTO SCHOLARSHIP

PURPOSE OF SCHOLARSHIP: Dick and Lorayne Otto are both former Auto-Owners associates who wanted to do something in return for their company and its employees, so they established the Dick and Lorayne Otto Scholarship Fund to assist the dependents of Auto-Owners employees in pursuing a program of undergraduate education.

SELECTION COMMITTEE: The fund is administered by the Capital Region Community Foundation located in Lansing, Michigan. The Otto Scholarship Selection Committee consists of five independent reviewers from the greater Lansing area, with no conflict of interest with Auto-Owners or its employees. It is the intent of the scholarship committee that all applications submitted for review will be given a fair and balanced evaluation, based on the established criteria.

WHO MAY APPLY:

- Legal dependents of Auto-Owners Insurance Group employees (not affiliates) are eligible to apply for this scholarship. The employee must be in good standing as verified by the HR department. *It is not required that applicants live in the Lansing area to qualify.*
- Student applicant must be a senior in high school, and may seek this scholarship for their freshman year of college only. This is a one-time non-renewable scholarship.
- Student must plan to enroll full time at an accredited 2 or 4 year educational institution in the United States.

SCHOLARSHIP AWARDS: Awards typically range from \$1,500 to \$3,500, based on many factors including whether the recipient is attending a two or four year college.

SELECTION CRITERIA:

- Academic performance (GPA)
- Quality of application and essay answers
- Participation in extracurricular activities—community service, employment, clubs & groups, sports
- A meaningful letter of recommendation from a non-family member
- To a lesser extent, financial need and extenuating life circumstances

APPLICATION INSTRUCTIONS

- The application must be completed by the student, not the Auto-Owners employee.
- Applications must be submitted electronically by Monday, March 15, 2021 at 12:00 midnight. **Please plan ahead!** Required information includes some family financial data, a copy of the most recent high school transcript and one letter of recommendation from a non-family member.
- The online application is available here:
<https://ourcommunity.org/donor-services/giving-options-and-fund-types/scholarship-funds/otto-scholarship>

TIMELINE & PAYMENT INFORMATION

Application Deadline: Monday, March 15, 2021 at 12:00 midnight. The Otto Scholarship Selection Committee will review all applications. Applicants will be notified no later than the end of May of 2021. Awarded students must provide the student number and address of college within one year. The award will then be sent directly to the college for deposit in the student's account.

Please Note: *It can take up to four weeks for payment to reach the college, please plan accordingly. **Also note** - Some colleges will adjust the student's financial aid package by the amount of the award. We recommend you check with the college's financial office for clarification of this point.*

Tracy Russman, Scholarship Coordinator
517-927-7729 or trussman@ourcommunity.org